



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

This form should be completed electronically and the boxes will expand to accommodate text.

Current instructions, forms, handouts and other useful resources are located at

<http://www.ode.state.or.us/search/results/?id=231>

College:	Clackamas Community College	Date	1/31/18
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CAREER LEARNING AREA

<input type="checkbox"/> Ag, Food & Natural Resource Systems	<input type="checkbox"/> Health Services
<input type="checkbox"/> Arts, Information & Communications	<input type="checkbox"/> Human Resources
<input checked="" type="checkbox"/> Business & Management	<input type="checkbox"/> Industrial & Engineering Systems

PROGRAM INFORMATION

<u>APPROVED</u> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small>	<u>APPROVED</u> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small>			<u>APPROVED</u> Recognition Award	<u>Current</u> Credits
	6-digit CIP	7 th digit	8 th digit		
AAS Title: Associate of Applied Science Degree: Accounting	52.0301	I	*	X Associate of Applied Science (AAS) Degree	93-94
Option Title**				<input type="checkbox"/> OPTION to AAS Degree	
Certificate Title: <u>Within</u> AAS Degree? <input type="checkbox"/> Yes** <input type="checkbox"/> No				<input type="checkbox"/> Certificate of Completion	

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)

<input type="checkbox"/> New Program++	<input checked="" type="checkbox"/> Curriculum Revision	<input checked="" type="checkbox"/> Revision in Program Credits
<input type="checkbox"/> Title Change for Program	Proposed Total Credits: 90-92	
Proposed AAS Title:	Accounting Assistant	
Proposed OPTION Title:		
Proposed Certificate Title:		
<input type="checkbox"/> SUSPENSION of Program	<i>Reason for Suspension:</i>	
Suspension Effective Date:		


++If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

<i>CURRENT CURRICULUM</i> [List entire curriculum as last approved]				<i>PROPOSED CURRICULUM</i> [List only course(s) to be amended]			
Course Number	Course Title	Clock Hours	Credits	Course Number	Course Title	Clock Hours	Credits
1st Term							
BA-101	Introduction to Business	44	4				
BA-104	Business Math	33	3				
BA-211	Financial Accounting I	44	4	BA-111	General Accounting I	44	4
BA-226	Business Law I	44	4	REMOVE			
WR-121	English Composition	44	4				
2nd Term							
BA-131	Introduction to Business Computing	44	4				
BA-156	Business Forecasting	33	3				
BA-177	Payroll Accounting	33	3				
BA-212	Financial Accounting II	44	4	BA-211	Financial Accounting I	44	4
				--	PE/Health/Safety/First Aid requirement	11	1
BA-251	Supervisory Management	33	3	REMOVE			
3rd Term							
BA-205	Business Communications with Technology	44	4				
BA-213	Decision Making with Accounting Information	44	4	BA-212	Financial Accounting II	44	4
BA-218	Personal Finance	44	4	REMOVE			
BA-285	Human Relations in Business	44	4				
				CS-135S	Microsoft Excel	33	3
2nd Year							
4th Term							
				BA-213	Decision Making with Accounting Information	44	4
BA-223	Principles of Marketing	44	4				
BA-256	Income Tax Accounting	33	3				
----	PE/Health/Safety/First Aid requirement	11	1	REMOVE			
----	Any BA/BT course not already included in the Accounting AAS program	33	3	REMOVE			
				BA-226	Business Law I	44	4
5th Term							
BA-206	Management Fundamentals	44	4	REMOVE			
				BA-218	Personal Finance	44	4
BA-216	Cost Accounting	33	3				

BA-222	Financial Management	33	3					
BA-227	Business Law II	44	4					
6th Term								
BA-217	Budgeting for Managers	33	3					
BA-225 Or WR-227	Business Report Writing Or Technical Report Writing	33-44	3-4	WR-227	Technical Report Writing	44	4	
BA-228	Computerized Accounting	33	3					
BA-255	Advanced Topics in Accounting & Auditing	44	4	BA-255	Advanced Topics in Accounting	44	4	
BA-280	Business/CWE	216	3	REMOVE				
				---	Any BA/BT course not already included in the Accounting AAS program		2-4	
TOTAL CURRENT CREDITS:				TOTAL PROPOSED CREDITS:				90-92

College Contact	Joan San-Claire	Telephone No.	X3013
E-Mail Address	Joan.san-claire@clackamas.edu	Fax No.	
Chief Academic Officer or PTE Dean Signature		Date	2/1/18
